

KEY

* TPO with PTC

Live DCS Session

Self-Directed

v.07MAY2020

WEEK 2 AGENDA: FOOD SERVICE OFFICER – Purchase vs. Allowances (PVA)**DAY 6
MONDAY**LIVE DCS SESSION
0800-0900 PST**UNIT 9. MONTHLY
REPORT**

- Lesson 1. ASDR (1 HR)
- Lesson 2. SFR (2.5 HRs)
- Lesson 3. Submit Monthly Report (1 HR)
- Lesson 4. File Monthly Report (1 HR)

**DAY 7
TUESDAY**LIVE DCS SESSION
0800-1600 PST**UNIT 10. CAPSTONE**Demonstration and
Preparation (6 HRS)**DAY 8
WEDNESDAY**LIVE DCS SESSION
0800-0900 PST**UNIT 10. CAPSTONE,**
Continued (6 HRS)**DAY 9
THURSDAY**LIVE DCS SESSION
0800-0900 PST**UNIT 10. CAPSTONE,**
Continued (6 HRS)**DAY 10
FRIDAY**LIVE DCS SESSION
0800-0900 PST**UNIT 10. CAPSTONE,**
Continued (3 HRS)Instructor
AssessmentCAPSTONE
FINISHEDWEEK IN REVIEW
LIVE DCS SESSION
1300 PST

DAY 6: DAILY AGENDA

Live Session: 0800 – 0900 PST

Debrief

milSuite: Self-Directed Modules: 1000 – 1630 PST

Complete “Unit 9. Monthly Report”

1. Lesson 1. ASDR (1 HR))
 - Download User Guide.
 - eLearning (Note: Recommended Job Aid ASDR in Job Aid Booklet Week 2 – see milSuite link in far-right column)
2. Lesson 2. SFR (2.5 HRs)
 - Download User Guide.
 - Knowledge Development: Recorded Lecture, Recorded Video Demonstration w/Job Aid SFR (in Job Aid Booklet Week 2 – see milSuite link in far-right column)
 - Practice
 - Assessment
3. Lesson 3. SUBMIT MONTHLY REPORT (1 HR))
 - Download User Guide.
 - eLearning (Note: Recommended Job Aid ASDR in Job Aid Booklet Week 2 – see milSuite link in far-right column)
4. Lesson 4. FILE MONTHLY REPORT (1 HR))
 - Download User Guide.
 - eLearning with recommended: Job Aid ASDR (Job Aid Booklet Week 2 – see milSuite link in far-right column)

END DAY 6

DAY 7: DAILY AGENDA

Live Session: 0800 – 1600 PST

- CAPSTONE DEMONSTRATION ALL DAY (6 HRS)
- Q&A on CAPSTONE EVALUATION CRITERIA and PROCESS

END DAY 7

DAY 8: DAILY AGENDA

Live Session: 0800 – 0900 PST

Debrief

milSuite: Self-Directed Modules: 1000 – 1630 PST

BEGIN WORK ON CAPSTONE ACTIVITY (Rest of Day)

DAY 9: DAILY AGENDA

Live Session: 0800 – 0900 PST

Debrief

milSuite: Self-Directed Modules: 1000 – 1630 PST

*BEGIN SUBMITTING WORK ON CAPSTONE ACTIVITY AS
APPROPRIATE PER INDIVIDUAL STUDENT PACING (Rest of Day)*

END DAY 9

DAY 10: DAILY AGENDA

Live Session: 0800 – 0900 PST

milSuite: Self-Directed Modules: 1000 – 1230 PST

FINISH SUBMITTING CAPSTONE FOR EVALUATION – 1030

INSTRUCTOR ASSESSMENTS AND FEEDBACK 1030 – 1300

Live Session: Week in Review 1300 PST

END OF DAY 10, WEEK 2

Congratulations!